

This supplier self-disclosure is used to obtain information about your company. On this base, we carry out an evaluation procedure to which all suppliers of our company are subjected. If necessary, certain procedures can be verified by us through further surveys or on-site audits. Your information will be treated confidentially and will only be used for internal purposes.

General Company Data:

Business Name	
Address	
Homepage	
Founding year	
Branch	
Group affiliation	
Total number of employees	
Number of employees in quality dept.	

Contact:

	Name	Phone	E-Mail
Management			
Quality			
Sales			
Production			
Logistics			
Dispatch			
Incoming goods			
Accounting			

Turnover of the last 3 Years	Year / Turnover in €		
	Year / Turnover in €		
	Year / Turnover in €		
Public liability	Yes	No	Sum insured in €:
Product liability	Yes	No	Sum insured in €:
Others	Yes	No	Sum insured in €:

Product portfolio and references:

What are your main products?	
Reference customers and industry	

Production data and delivery performance:

Do you work in shifts?	Yes	No
Do you already supply customers in 'Kanban System'?	Yes	No
Are you able to stock consignment stock?	Yes	No
Which ERP-System are you using?		
How many customers do you supply „Just in Time“?		
Which machines do you use? (if possible, tell us brand and machine type)		

Quality Management:

Do you have a certified quality management system?	Yes	No	
Do you have a certified environmental management system?	Yes	No	
Enter all your certifications in the following fields:			
Certificate	Register-No.	Certifier	Valid until
Are you planning further certifications?	Yes	No	
If so, which and until when?			

Please answer these questions only if you have no certification:

Is a certification planned?	Yes	No
If yes, tell us when and which certifications:		

Is there a quality management manual that you follow?	Yes	No
Do you keep a consistent outgoing goods or dispatch control?	Yes	No
Are production facilities regularly monitored?	Yes	No
Is the test equipment checked regularly?	Yes	No
Do you work according to inspection plans?	Yes	No
Are tests carried out during production?	Yes	No
Are the test results recorded and stored?	Yes	No
Are defected parts specially marked?	Yes	No
Are there written instructions for the handling and marking of tested, faulty and untested parts?	Yes	No
Are the causes of error investigated and measures taken to execute repeat errors	Yes	No
Are there handling guidelines for storage, packaging and shipping	Yes	No
Do you keep a supplier evaluation?	Yes	No
Is traceability back to the supplier guaranteed?	Yes	No

Please attach the following documents to the questionnaire:

- Certificates
- Organisation chart

Code of Conduct:

With his signature, the supplier undertakes to comply with the Code of Conduct based on the principles of the UN Global Compact. The main contents of the Code of Conduct are as follows:

- Compliance with the laws of the respective country
- Prohibition of corruption and bribery
- Respect for the fundamental rights of employees
- Prohibition of child labor
- Employee health and safety
- environmental protection

Directive 2011/65/EU (RoHS) and REACH Regulation (EC) No. 1907/2006:

Hereby we confirm to you (Elektrotor airsystems) legally binding that all future products delivered by us to you comply with the requirements of the RoHS directive and REACH regulation (according to the latest state).

Date, Signature (company stamp)